



25<sup>th</sup> May 2018: a European privacy law is due to take effect that sets a new global bar for privacy rights, security, and compliance. The [General Data Protection Regulation, or GDPR](#), is fundamentally about protecting and enabling the privacy rights of individuals. The GDPR establishes strict global privacy requirements governing how you manage and protect personal data while respecting individual choice—no matter where data is sent, processed, or stored.

Organisations must have a DPO – [Data Protection Officer](#)

Compliance is an ongoing process – you will always be working towards compliance! System & processes change, staff come & go, data is added & removed, etc...

When deleting [Personally identifiable information \(PII\)](#) – need to delete from everywhere including backups, offline copies, disseminated info, printed copies, etc!

**Discover > Manage > Protect > Report > REPEAT!**

Every 18 months – check if contacts want to stay on database – **must OPT IN**: no implied consent!

If you don't need the data – delete it! Much safer from a compliance standpoint.

Lost mobile devices with PII data: [Remote wipe!](#) [Bitlocker](#) encrypt all volumes, needs Windows Pro. Data must be secured, & data security training systems must be in place. GDPR is a shared responsibility – not just corporate – it's personal (staff / volunteers) too! Need to design training systems for staff / volunteers: they need to do / attend / understand / certify (acceptance & understanding). If a **malicious** breach occurs by staff / volunteers (etc) after all this is in place: they may be **personally** prosecuted!

[Service Trust Platform \(STP\)](#) is a companion feature to the Microsoft Trust Center, and allows you to: Access audit reports across Microsoft cloud services on a single page. Access compliance guides to help you understand how can you use Microsoft cloud service features to manage compliance with various regulations. Access trust documents to help you understand how Microsoft cloud services help protect your data. Office365 Admin Portal: [Security & Compliance App](#). E3 / E5 License.